

NEWS YOU CAN USE

We Need Your Input

The Resource Center strives to offer the highest quality training possible that meets the needs of all providers. Have you ever wondered how we choose the workshops we offer? We use the "Needs Assessment" that is a part of the evaluation you complete following each workshop. Your responses are tabulated and training is developed and offered based on these responses. We hope you find something in this calendar that meets your needs, and let us know what you want us to offer by completing a needs assessment each time you fill out an evaluation. A Training Advisory Committee is being formed. If you are interested in being a part of this group, contact Jodi Regner at 301.772.8420, extension 243.

New Items in the Resource Room

Have you visited our Resource Room recently? We have added many new books, die cuts and craft supplies. Come create something exciting for your classroom. The Resource Room is open one hour before each workshop listed in this training calendar, or any time by appointment. Contact Francine at 301.772.8420, extension 229.

New Training Series

The Resource Center will kick off two new training series in October: Infant and Toddler Assessment and the 45 Hour Administrative Pre-Service Course. Check the Special Class Announcements for complete details.

Please Don't Be Late!

All workshops at the Resource Center are approved for Core of Knowledge hours by Maryland State Department of Education. This means that workshops must meet high standards, including beginning on time and providing the amount of training that is stated on certificates. We are sorry, but we cannot admit late-comers. Traffic in our area can be problematic, so please allow plenty of travel time. Plan to arrive early, as the doors will be locked when the workshop begins.

Add Science to Your Program

Although our Science Road Show grant has ended, we still have great science prop boxes that you can borrow. Prop boxes contain everything needed for a science unit. Current topics include birds, frogs, bugs and insects and habitats. Contact Jodi Regner at 301.772.8420, extension 243 to arrange for prop boxes.

Project WIN

Are there children in your program who regularly exhibit challenging behavior? We have help for you! Project WIN provides social/emotional support to children zero to five in child care settings and offers free on-site consultation and support services for young children who are displaying behavioral or developmental challenges that are disruptive in a group setting. If you could use a helping hand during child care hours, contact Paul Armstrong, Project WIN Coordinator, at 301.772.3607.

Can We Bring Training to You?

Would you like to have training brought to you? Most of our Resource Center workshops can be offered at your site for the same per-person cost as trainings at the Resource Center.

Contact Valerie Barnes at 301.772.8420, extension 238 or Jodi Regner at extension 243 to book an on-site workshop.

Are You Connected?

Are you on the Resource Center's email list? Email ylucero@pgcrc.org to add your name. It is the best way to get the most up-to-the-minute information from the Resource Center. Be sure to visit our website, www.childresource.org for information on Resource Center training, programs and events.

Technical Assistance

Our Technical Assistance Coordinator, Kimberly Merritt, is available to help providers meet regulatory requirements, offer higher quality services, and support professional development. Contact Kim at 301.772.8420, extension 247 for assistance.

We're Giving Away Training

Every Resource Center member who takes five (5) regular workshops between January 1 and December 31 earns one free three hour training – a \$35 value! Remember to have your membership card punched each time you attend training. This benefit is for Resource Center members only! Not a member yet? Contact Ashley at 301.772.8420 to join the Resource Center.

Director's Coffee Hour

Center Directors are invited to join their colleagues for a morning of networking combined with a chance to meet and interact with personnel from county and state agencies, share ideas and strategies for improving programs, and receive training and updates to enhance child care programs. Put the following dates on your calendar and join us for a fun and informative morning: Friday, September 11; Friday, October 2; Friday, November 6; Friday, December 4 and Friday, January 8. The fun starts at 9:30 a.m. – see you there!

Tell Us What You Need

We are always open to suggestions for new programs or better ways to do the ones we already have. We love to hear from you! Feel free to contact any of our staff at 301.772.8420 with your suggestions.

- **Marti Worshtil**, Executive Director, ext. 230
- **Laura Terrell**, Director of LOCATE: ChildCare, ext. 214
- **Jodi Regner**, Director of Community Programs, ext. 243
- **Paul Armstrong**, Project WIN, ext. 241
- **Kimberly Merritt**, Technical Assistance, ext. 247
- **Ashley Harris**, Membership, ext. 221
- **Francine Bobbitt**, Training Registration, ext. 229

Prince George's Child Resource Center encourages the involvement and participation of individuals with disabilities in our programs, services and activities. Please let us know how we can best meet your needs, as we comply with the Americans with Disabilities Act in making accommodations to promote and encourage your participation.



PRINCE GEORGE'S CHILD
RESOURCE CENTER, INC

Prince George's Child Resource Center
9475 Lottsford Road, Suite 202
Largo, Maryland 20774-5357

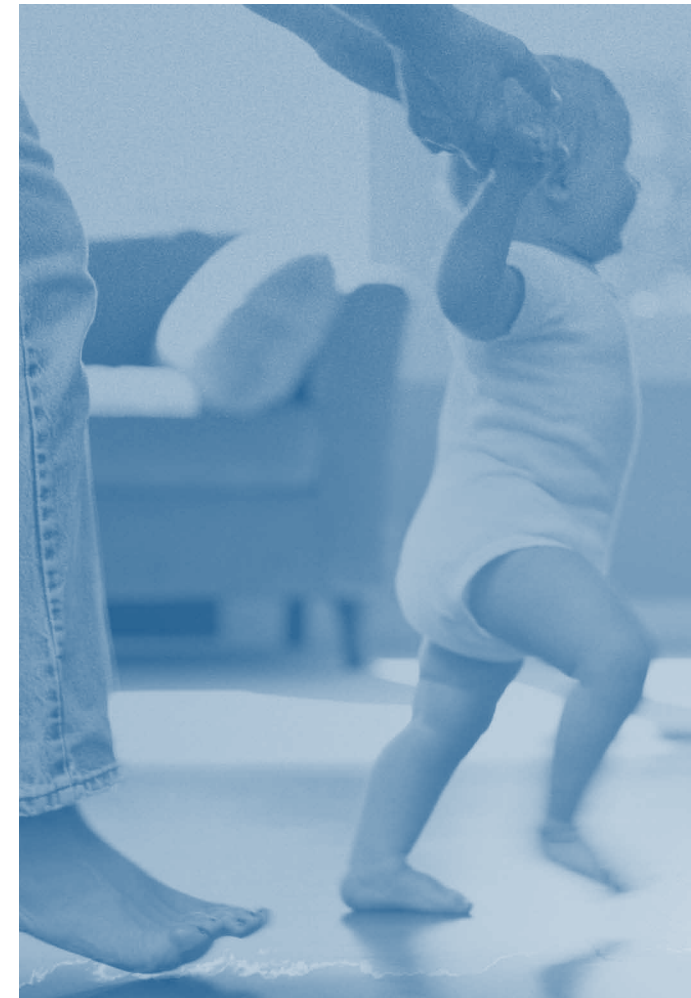


PRINCE GEORGE'S CHILD
RESOURCE CENTER, INC

Training Calendar

October 2009–January 2010

*Creating healthy and nurturing environments for children by
supporting their families and educating their caregivers*



MEMBERSHIP APPLICATION
OR JOIN ONLINE AT WWW.CHILDRESOURCE.ORG

Check appropriate box(es) and fill in the following:

\$30 — Child Care Provider/Center Director

\$15 — *Each Additional Staff

Please accept my tax-deductible donation of \$ _____ .

Payment by:

Check or money order (payable to PGCRC)

Visa MasterCard Discover

Acct #: _____ Exp.: _____

Signature: _____

Please complete:

Name: _____

Center Name: _____

Address: _____

City: _____

State: _____ Zip Code: _____

Home Telephone: _____

Work Telephone: _____

Email: _____

*For staff memberships, please list name(s) below.

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

WORKSHOP REGISTRATION POLICIES

Remember to arrive early for workshop sessions!

- ★ If you register less than 24 hours prior to a workshop, an additional \$20 will be added to the non-member workshop fee.
- ★ You must be a member of the Resource Center to be eligible for membership discounts. Join today and save!
- ★ Workshop confirmations are not mailed. You may call us to confirm your registration.
- ★ **Please arrive 15 minutes early for each workshop.** Late arrivals will not be admitted (door is locked) and will not receive refunds or transfers.
- ★ Transfers are granted only when requests are received one business day BEFORE the workshop.
- ★ Checks, money orders, Visa/MasterCard/Discover only. No cash please!
- ★ There are NO REFUNDS unless the Resource Center cancels a workshop.
- ★ Please note that the Resource Center follows the Prince George’s County Public Schools for weather-related closings, delays, and cancellation of workshops.
- ★ We love children, but only adults will be admitted.
- ★ Workshops are conducted at the Resource Center unless otherwise stated.
- ★ During a workshop all cell phones must be turned off.

All workshops are open to the public and are approved by the Office of Child Care. Training certificates are issued for all workshops. *Training Approval Numbers:* CTO-150841 and CKO-30877. You can also register online: www.childresource.org or call 301.772.8420, extension 229.

SPECIAL CLASS ANNOUNCEMENTS

Infant and Toddler Assessment

The Infant and Toddler Assessment series begins on Saturday, October 24 and runs through March. This series is designed specifically for those who want to offer quality care to infants and toddlers. Participants will identify keys to quality care, apply strategies for building relationships with all children, identify and practice effective observation techniques and use assessment knowledge and skills to guide their care of infants and toddlers. This is a five module series; each module is 6 hours. Participants must register for and attend all six modules in order to receive a certificate of completion. *Trainers:* Laura Terrell and Kimberly Merritt.

Fee: \$150

October 24 – Module 1 9:00 a.m. – 4:00 p.m.

November 14 – Module 2 9:00 a.m. – 4:00 p.m.

January 23 – Module 3 9:00 a.m. – 4:00 p.m.

February 20 – Module 4 9:00 a.m. – 4:00 p.m.

March 20 – Module 5 9:00 a.m. – 4:00 p.m.

45 Hour Administrative Pre-Service

This is a series of fifteen (15) three-hour workshops designed to meet the Office of Child Care pre-service and continued training requirements for Directors of child care centers. Participants may sign up for all 15 modules at a **discounted fee of \$300**, or may elect to take individual modules at **\$35 each**. These modules will be offered on Fridays and are open to all. Complete descriptions of each module are included in the body of this calendar.

October 9

Ethics 9:30 a.m. – 12:30 p.m.

Business Practices. 1:30 p.m. – 4:30 p.m.

November 13

Financial Planning/Budget Part 1 . . 9:30 a.m. – 12:30 p.m.

Financial Planning/Budget Part 2 . . 1:30 p.m. – 4:30 p.m.

January 22

Reporting 9:30 a.m. – 12:30 p.m.

Staff Management 1:30 p.m. – 4:30 p.m.

February 19

Scheduling. 9:30 a.m. – 12:30 p.m.

Resources and Training. 1:30 p.m. – 4:30 p.m.

March 12

Communications – Part I 9:30 a.m. – 12:30 p.m.

Communications – Part II 1:30 p.m. – 4:30 p.m.

April 16

Enrollment and Marketing 9:30 a.m. – 12:30 p.m.

April 30

Curriculum Planning 9:30 a.m. – 12:30 p.m.

Meeting the Needs of Children . . . 1:30 p.m. – 4:30 p.m.

May 14

Materials and Equipment. 9:30 a.m. – 12:30 p.m.

Environments 1:30 p.m. – 4:30 p.m.

DIRECTIONS: The Resource Center is located at 9475 Lottsford Road, Suite 202, in Largo, MD. The training room is Suite 206. Take exit 17A off the Capitol Beltway/495 onto Landover Road (Rte. 202). Go approximately one mile, then turn right onto Lottsford Rd. We are the first building on the left. Enter at the 2nd driveway.

SPECIAL CLASS ANNOUNCEMENTS

Pre-Service Modules

24 Hour Pre Service Training

This training meets the Office of Child Care requirements for new family child care providers and can be used as continued training for current family providers and center staff. The Resource Center will offer all 24 hours of training in a three day period. Dates include September 30, October 1 and 2, November 4, 5 and 6, and January 13, 14 and 15. Refer to the training calendar for schedule details.

Fee: \$40 – Individual four-hour sessions

\$225 – 24-hour series that includes all six four-hour sessions

Module 1: Child Development – “From Baby to Bigger Steps: What Makes a Child Grow?”

Participants will receive an overview of leading child theorists, learning differences among children and the stages of child growth and development.

Module 2: Curriculum – “Planning for Success: Creating Opportunities to Grow and Learn”

Understand the components of a family child care curriculum and how to design a family child care home; includes child care center room design and an appropriate curriculum in group child care.

Module 3: Health, Safety and Nutrition – “Keeping Kids Fit and Safe”

This workshop includes emergency preparedness, menu planning and health and safety concerns of young children.

Module 4: Special Needs – “Making it Work for All: Exploring Special Needs”

Explore ADA requirements and inclusive child care settings as well as health, behavioral and developmental concerns.

Module 5: Professionalism – “Keeping it Real! Professional Practices for a Successful Program”

This session includes professional business practices, policies and procedures, record keeping, OCC regulations, and appropriate guidance and supervision of young children.

Module 6: Community – “Planting the Seed: Developing Connections with the World Around Us”

An overview of the importance of developing and maintaining relationships with children, families and the larger community.

Communication Pre-Service Module: “Communication Training for Child Care Center Staff”; 7 PRO, 2 COM

Learn how positive communication among child care providers, parents, and children is an important factor in establishing a healthy environment in the child care setting. This session meets the MSDE requirement for nine hours of communication training for center staff. \$75 members and \$85 non-members. Refer to the training calendar for dates and times.

The Resource Center thanks Maryland State Department of Education and Maryland Committee for Children for their support of our training and special projects.

YOU CAN ALSO REGISTER ONLINE: WWW.CHILDRESOURCE.ORG OR
 CALL 301.772.8420

REGISTRATION FORM

Please mail registration form with check or money order (payable to PGCRC), or credit card information (NO CASH).

Prince George’s Child Resource Center, Inc.

9475 Lottsford Road, Suite 202

Largo, MD 20774-5357

Please check one:

Center Owner/Director Center Staff

Licensed Family Child Care Provider Other

Name: _____

PGCRC Member: NO YES

Membership #: _____

Your Center Name (optional): _____

Your Address: _____

City: _____

State: _____ Zip code: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email: _____

Workshop Title(s)	Date	Cost
24-Hour Pre-Service Training (Fee: \$225)		
Infant & Toddler Assessment (Fee: \$150)		
45-Hour Administrative Pre-Service (Fee: \$300)		

Total Amount \$ _____
 (\$25 fee for returned check)

Fill in Only if Charging Workshops:

Please charge my: Visa MasterCard Discover

Acct #: _____ Exp.: _____

Signature: _____

OCTOBER 2009

- 1 Thur., 6:30 p.m.–9:30 p.m.**
Why Do Children Misbehave? CD (Intermediate)
Fee: \$35 members, \$45 non-members
Trainer: Deborah Wood, PhD.

CHOOSE FROM ONE OF THE THREE WORKSHOPS BELOW ON SAT., OCTOBER 3

- 3 Sat., 9:00 a.m.–5:00 p.m.,**
First Aid & Infant/Child & Adult CPR
Fee: \$75 members, \$90 non-members. Class Size Limited. **No Walk-Ins. (Bring a bag lunch)**
Trainer: Paramedical Personnel of Maryland

- 3 Sat., 9:00 a.m.–12:30 p.m.**
First Aid
Fee: \$45 members, \$55 non-members. Class Size Limited. **No Walk-Ins.**
Trainer: Paramedical Personnel of Maryland

- 3 Sat., 12:30 p.m.–5:00 p.m.**
Infant/Child & Adult CPR
Fee: \$45 members, \$55 non-members. Class Size Limited. **No Walk-Ins.**
Trainer: Paramedical Personnel of Maryland
This training meets OCC requirements for First Aid and CPR for child care providers.

- 5&6 Mon. and Tue., 6:30 p.m.–9:30 p.m.**
Emergency Preparedness for Child Care Providers; HSN (Intermediate)
Fee: \$15
Trainer: Chesapeake College
Participants must attend both evenings and develop an individual emergency preparedness plan prior to receiving an MSDE training certificate.

- 7 Wed., 6:30 p.m.–9:30 p.m.**
Infant and Toddler Module 14 – Physical Development; 1.5 CD, 1.5 CUR (Intermediate)
Fee: \$15 members and non-members
Trainer: Christina Krouse

- 9 Fri., 9:30 a.m.–12:30 p.m.**
45 Hour Administrative Pre-Service–Ethics; PRO (Beginning)
Fee: \$35 members, \$45 non-members
Trainers: Jodi Regner and Kimberly Merritt
This workshop covers basic concepts of ethics in the child care setting, including but not limited to setting organizational values (mission, goals), standards and accreditation, working with diverse families and staff, and confidentiality.

- 9 Fri., 1:30 p.m.–4:30 p.m.**
45 Hour Administrative Pre-Service–Business Practices; PRO (Beginning)
Fee: \$35 members, \$45 non-members
Trainers: Jodi Regner and Kimberly Merritt
This workshop covers basic concepts of business practices in the child care setting including marketing, opening/closing/relocating, legal issues, invoicing and accounts receivable, working with a board or parent organization and late payment/pick-up fees.

- 28 Wed., 6:30 p.m.–8:30 p.m.**
SIDS Training: Safe Sleeping Practices; HSN (Beginning)
Fee: \$5 members and non-members
Trainer: Leonor Guillen
This workshop meets OCC SIDS training requirements and is sponsored by the CJ Foundation for SIDS

- 29 Thur., 6:30 p.m.–9:30 p.m.**
Planning Your Child Care Career Path; PRO (All Levels)
Fee: \$35 members, \$45 non-members
Trainer: Kimberly Merritt

NOVEMBER, 2009

- 2 Mon., 6:30 p.m.–9:30 p.m.**
Social and Emotional Development; CD (Intermediate)
Fee: \$35 members, \$45 non-members
Trainer: Paul Armstrong

- 4 Wed., 6:30 p.m.–9:30 p.m.**
Infant and Toddler Module 1 – Prenatal Development; CD (Intermediate/Advanced)
Fee: \$15 members and non-members
Trainer: Christina Krouse

The following six four-hour sessions meet the OCC pre-service training requirements for family child care providers as well as core of knowledge training for currently licensed family providers and center staff. *Please note: Participants who register for all six sessions receive a discounted fee of \$225.*

- 4 Wed., 8:30 a.m.–12:30 p.m.**
Keeping Kids Fit and Safe; HSN
Fee: \$40
Trainer: Paul Armstrong

- 4 Wed., 1:30 p.m.–5:30 p.m.**
Planning for Success! Creating Opportunities to Grow and Learn; CUR
Fee: \$40
Trainer: Kimberly Merritt

- 5 Thur., 8:30 a.m.–12:30 p.m.**
Making it Work for All: Exploring Special Needs; SN
Fee: \$40
Trainer: Paul Armstrong

- 5 Thur., 1:30 p.m.–5:30 p.m.**
Planting the Seed: Developing Connections with the World Around Us; COM
Fee: \$40
Trainer: Jodi Regner

- 6 Fri., 8:30 a.m.–12:30 p.m.**
From Baby to Bigger Steps: What Makes a Child Grow? CD
Fee: \$40
Trainer: Laura Terrell

- 6 Fri., 1:30 p.m.–5:30 p.m.**
Keeping it Real! Professional Practices for a Successful Program; PRO
Fee: \$40
Trainer: Christina Lewis

- 21 Sat., 8:30 a.m.–5:30 p.m.**
Communication Training for Child Care Providers; 7 PRO, 2 COM (All levels)
Fee: \$75 members, \$85 non-members
Trainer: Kimberly Merritt

*This session meets the MSDE requirement for nine-hours of communication training for child care providers. Learn how positive communication among child care providers, parents and children is an important factor in establishing a healthy environment in the child care setting. **Bring a bag lunch!***

- 30 Mon., 6:30 p.m.–9:30 p.m.**
Pre School Science: More Than Just a Table; CUR (Beginner/Intermediate)
Fee: \$35 members, \$45 non-members
Trainer: Diane Embrey

DECEMBER, 2009

- 1 Tue., 6:30 p.m.–9:30 p.m.**
Infant and Toddler Module 4 – Working with Parents; 2 PRO, 1 COM (Intermediate/Advanced)
Fee: \$15 members and non-members
Trainer: Christina Krouse

- 2 Wed., 6:30 p.m.–9:30 p.m.**
Activities and Accommodations for Children with Special Needs; SN (Beginner)
Fee: \$35 members, \$45 non-members
Trainer: Paul Armstrong

- 3 Thur., 6:30 p.m.–8:30 p.m.**
SIDS Training: Safe Sleeping Practices; HSN (Beginning)
Fee: \$5 members and non-members
Trainer: Leonor Guillen
This workshop meets OCC SIDS training requirements and is sponsored by the CJ Foundation for SIDS

CHOOSE FROM ONE OF THE THREE WORKSHOPS BELOW ON SAT., DECEMBER 5

- 5 Sat., 9:00 a.m.–5:00 p.m.**
First Aid & Infant/Child & Adult CPR
Fee: \$75 members, \$90 non-members. Class Size Limited. **No Walk-Ins. (Bring a bag lunch)**
Trainer: Paramedical Personnel of Maryland

- 5 Sat., 9:00 a.m.–12:30 p.m.**
First Aid
Fee: \$45 members, \$55 non-members
Class Size Limited. **No Walk-Ins.**
Trainer: Paramedical Personnel of Maryland

- 5 Sat., 12:30 p.m.–5:00 p.m.**
Infant/Child & Adult CPR
Fee: \$45 members, \$55 non-members
Class Size Limited. **No Walk-Ins.**
Trainer: Paramedical Personnel of Maryland
This training meets OCC requirements for First Aid and CPR for child care providers.

- 7 Mon., 6:30 p.m.–9:30 p.m.**
Understanding Language and Literacy Development; CUR (Intermediate/Advanced)
Fee: \$35 members, \$45 non-members
Trainer: Thea Quible

- 13 Wed., 6:30 p.m.–9:30 p.m.**
Simple Science; CUR (Beginning)
Fee: \$35 members, \$45 non-members
Trainer: Thea Quible

The following six four-hour sessions meet the OCC pre-service training requirements for family child care providers as well as core of knowledge training for currently licensed family providers and center staff. Please note: Participants who register for all six sessions receive a discounted fee of \$225.

- 13 Wed., 8:30 a.m.–12:30 p.m.**
Keeping Kids Fit and Safe; HSN
Fee: \$40
Trainer: Paul Armstrong

- 13 Wed., 1:30 p.m.–5:30 p.m.**
Planning for Success! Creating Opportunities to Grow and Learn; CUR
Fee: \$40
Trainer: Kimberly Merritt

- 14 Thur., 8:30 a.m.–12:30 p.m.**
Making it Work for All: Exploring Special Needs; SN
Fee: \$40
Trainer: Paul Armstrong

- 14 Thur., 1:30 p.m.–5:30 p.m.**
Planting the Seed: Developing Connections with the World Around Us; COM
Fee: \$40
Trainer: Jodi Regner

- 15 Fri., 8:30 a.m.–12:30 p.m.,**
From Baby to Bigger Steps: What Makes a Child Grow? CD
Fee: \$40
Trainer: Laura Terrell

- 15 Fri., 1:30 p.m.–5:30 p.m.**
Keeping it Real! Professional Practices for a Successful Program; PRO
Fee: \$40
Trainer: Christina Lewis

- 20 Wed., 6:30 p.m.–8:30 p.m.**
What to Do When Your Child is Sick; HSN (Beginner)
Fee: \$25 members, \$35 non-members
Trainer: Rhonda Ulmer

- 21 Thur., 6:30 p.m.–8:30 p.m.**
Identifying Young Children with Special Needs; SN (Beginning)
Fee: \$25 members, \$35 non-members
Trainer: Linda Loftus

- 22 Fri., 9:30 a.m.–12:30 p.m.**
45 Hour Administrative Pre-Service Training–Reporting; PRO (Beginner)
Fee: \$35 members, \$45 non-members
Trainers: Jodi Regner and Kimberly Merritt

This workshop covers basic concepts of reporting procedures and includes required Office of Child Care reports, in-house forms, legalities of communication, systems for organization, steps for reporting, typical reports and referrals for special education.

16 Friday, 8:00 a.m.–4:00 p.m.
School Age Child Care Conference

Cora Rice Elementary School, Landover, MD

17 Sat., 9:30 a.m.–4:00 p.m.
Medication Administration; HSN (All Levels)

Fee: \$65 members, \$75 non-members

Trainer: Sharon Payne, RN.

Please note: Everyone taking this training must pass an English and Math test which will be given prior to the start of the class. Certificates will be issued by the approved trainer rather than the Resource Center.

Training will be held at 6801 Kenilworth Avenue, Suite 104. Bring a bag lunch and drink. Class size limited.

19 Mon., 6:30 p.m.–9:30 p.m.
Building Self Esteem in Children; CD (Intermediate)

Fee: \$35 members, \$45 non-members

Trainer: Paul Armstrong

21 Wed., 6:30 p.m.–8:30 p.m.
Reducing Stress; HSN (All Levels)

Fee: \$25 members, \$35 non-members

Trainer: Rhonda Ulmer

22 Thur., 6:30 p.m.–9:30 p.m.
Preparing Children for Kindergarten; CUR (Intermediate)

Fee: \$35 members; \$45 non-members

Trainer: Jodi Regner

5 Thur., 6:30 p.m.–9:30 p.m.
Activities and Stories for Your Holiday Curriculum; CUR (Intermediate)

Fee: \$35 members, \$45 non-members

Trainer: Thea Quible

**CHOOSE FROM ONE OF THE THREE WORKSHOPS
BELOW ON SAT., NOVEMBER 7**

7 Sat., 9:00 a.m.–5:00 p.m.
First Aid & Infant/Child & Adult CPR

Fee: \$75 members; \$90 non-members. Class Size Limited. No Walk-Ins. (Bring a bag lunch)

Trainer: Paramedical Personnel of Maryland

7 Sat., 9:00 a.m.–12:30 p.m.
First Aid

Fee: \$45 members; \$55 non-members. Class Size Limited. No Walk-Ins.

Trainer: Paramedical Personnel of Maryland

7 Sat., 12:30 p.m.–5:00 p.m.
Infant/Child & Adult CPR

Fee: \$45 members, \$55 non-members. Class Size Limited. No Walk-Ins.

Trainer: Paramedical Personnel of Maryland

This training meets OCC requirements for First Aid and CPR for child care providers.

9 Mon., 6:30 p.m.–9:30 p.m.
Nutrition and Childhood Obesity; HSN (Intermediate)

Fee: \$35 members, \$45 non-members

Trainer: Carolyn Thompson

10&12 Tue. and Thur., 6:30 p.m.–9:30 p.m.
Maryland Model for School Readiness Domain Training: Personal and Social Development; CD/CUR (Intermediate)

Fee: \$35 members, \$45 non-members

Trainers: Jodi Regner and Kimberly Merritt

13 Fri., 9:30 a.m.–12:30 p.m.
45 Hour Administrator’s Pre-Service–Financial Planning I; PRO (Beginning)

Fee: \$35 members, \$45 non-members

Trainers: Jodi Regner and Kimberly Merritt

13 Fri., 1:30 p.m.–4:30 p.m.
45 Hour Administrator’s Pre-Service–Financial Planning II; PRO (Beginning)

Fee: \$35 members, \$45 non-members

Trainers: Jodi Regner and Kimberly Merritt

Sound financial planning is a cornerstone of any successful business. These two workshops cover basic concepts of financial planning and budgeting in the child care setting, including understanding, developing and maintaining a budget, income sources, expenses and deposits, incidentals, salaries/salary scales, insurance and liability and long-term planning.

17 Tue., 6:30 p.m.–9:30 p.m.
Storytelling Techniques that Delight Children; CUR (All Levels)

Fee: \$35 members, \$45 non-members

Trainer: Myra Katz

8 Tue., 6:30 p.m.–9:30 p.m.
Books, Food and Fun; HSN (Intermediate)

Fee: \$35 members, \$45 non-members

Trainer: Carolyn Thompson

9&10 Wed. and Thur., 6:30 p.m.–9:30 p.m.
Emergency Preparedness for Child Care Providers; HSN (Intermediate)

Fee: \$15

Trainer: Chesapeake College

Participants must attend both evenings and develop an individual emergency preparedness plan prior to receiving an MSDE training certificate.

12 Sat., 9:00 a.m.–1:00 p.m.
Getting the Most Out of Play; CUR (Intermediate)

Fee: \$40 members, \$50 non-members

Trainers: Jean Schappet and Patty Schappet

14 Mon., 6:30 p.m.–8:30 p.m.
Working with Children Who Have Challenging Behaviors; SN (Beginner)

Fee: \$25 members, \$35 non-members

Trainer: Prince George’s Infants and Toddler Program Staff

15 Tue., 6:30 p.m.–9:30 p.m.
For Safety’s Sake: Keeping Children Safe in Child Care; HSN (Intermediate)

Fee: \$35 members, \$45 non-members

Trainer: Paul Armstrong

JANUARY, 2010

**CHOOSE FROM ONE OF THE THREE WORKSHOPS
BELOW ON SAT., JANUARY 9**

9 Sat., 9:00 a.m.–5:00 p.m.
First Aid & Infant/Child & Adult CPR

Fee: \$75 members, \$90 non-members. Class Size Limited. No Walk-Ins. (Bring a bag lunch)

Trainer: Paramedical Personnel of Maryland

9 Sat., 9:00 a.m.–12:30 p.m.
First Aid

Fee: \$45 members; \$55 non-members. Class Size Limited. No Walk-Ins.

Trainer: Paramedical Personnel of Maryland

9 Sat., 12:30 p.m.–5:00 p.m.
Infant/Child & Adult CPR

Fee: \$45 members, \$55 non-members. Class Size Limited. No Walk-Ins.

Trainer: Paramedical Personnel of Maryland

This training meets OCC requirements for First Aid and CPR for child care providers.

12 Tue., 6:30 p.m.–9:30 p.m.
Expressing Emotion Through Art and Motion; CD (Intermediate)

Fee: \$35 members, \$45 non-members

Trainer: Mary DeFeo

22 Fri., 1:30 p.m.–4:30 p.m.
45 Hour Administrative Pre-Service Training–Staff Management; PRO (Beginner)

Fee: \$35 members, \$45 non-members

Trainers: Jodi Regner and Kimberly Merritt

Learn basic concepts of managing child care staff including hiring and firing procedures, employee handbooks, job descriptions, compensation and salary increases, staff meetings, work-life balance and managing ancillary staff.

26 Tue., 6:30 p.m.–9:30 p.m.
Working with Challenging Children; CD (Beginner)

Fee: \$35 members, \$45 non-members

Trainer: Paul Armstrong

28 Thur., 6:30 p.m.–9:30 p.m.
What Makes a Good School Age Program Even Better? CUR (Intermediate)

Fee: \$35 members, \$45 non-members

Trainer: Jodi Regner

30 Sat., 9:30 a.m.–4:00 p.m.
Medication Administration; HSN (All Levels)

Fee: \$65 members, \$75 non-members

Trainer: Sharon Payne, RN

Please note: Everyone taking this training must pass an English and Math test which will be given prior to the start of the class. Certificates will be issued by the approved trainer rather than the Resource Center. Training will be held at 6801 Kenilworth Avenue, Suite 104. Bring a bag lunch and drink. Class size limited.

Complete descriptions of all workshops can be found on our website–www.childresource.org

PLEASE NOTE: The Resource Center follows the Prince George’s County Public Schools for weather-related closings, delays and cancellation of workshops.

PROVIDER UPDATES: Providers wishing to update their file, add information or report vacancies, can contact Ricky Bobbitt, Monday through Friday, 8:30 a.m.–5:00 p.m., 301.772.8411.

The following codes found after each title indicate the Core Of Knowledge Domain:

- CD** = Child Development
- COM** = Community
- CUR** = Curriculum
- HSN** = Health, Safety, Nutrition
- PRO** = Professionalism
- SN** = Special Needs

For Information — For general information concerning Training or Resource and Referral services provided by the Resource Center, or other information or questions you might have, please contact the Resource Center at 301.772.8420 or visit our website: www.childresource.org.

Infant and Toddler Assessment

The Infant and Toddler Assessment series begins on Saturday, October 24 and runs through March. This series is designed specifically for those who want to offer quality care to infants and toddlers. Participants will identify keys to quality care, apply strategies for building relationships with all children, identify and practice effective observation techniques and use assessment knowledge and skills to guide their care of infants and toddlers. This is a five module series; each module is 6 hours. Participants must register for and attend all six modules in order to receive a certificate of completion. **The \$150 fee includes all materials.**

Day 1: Sat., Oct. 24, 9:00 a.m.–4:00 p.m.
What Is Assessment and How It Helps You Provide Quality Care

Day 2: Sat. Nov. 14, 9:00 a.m.–4:00 p.m.
Assessment Helps You Get to Know Children

Day 3: Sat., Jan. 23, 9:00 a.m.–4:00 p.m.
Being an Effective Observer

Day 4: Sat., Feb. 20, 9:00 a.m.–4:00 p.m.
Using Assessment to Make Decisions About Development and Learning

Day 5: Sat., Mar. 20, 9:00 a.m.–4:00 p.m.
Using Assessment Everyday to Support Quality Infant/Toddler Care

Trainers: Laura Terrell and Kimberly Merritt

27 Tue., 6:30 p.m.–9:30 p.m.
Healthy Mealtimes for Healthy Kids; HSN (Beginning)

Fee: \$35 members, \$45 non-members

Trainer: Carolyn Thompson