

**Resolution** authorizing Jennifer Iverson, Executive Director, to exceed check writing limit of \$20,000.

RESOLVED, that the Executive Committee of Prince George's Child Resource Center (PGCRC) grants Jennifer Iverson, Executive Director of PGCRC, authorization to sign a check to Maryland Family Network (MFN) in the amount of \$29,250 on March 8, 2019. PGCRC received a \$65,000 grant award from the Washington Area Women's Foundation for a joint advocacy project with MFN; the check payment reflects the amount owed to MFN for their efforts toward shared grant goals, as is documented in the signed Memorandum of Understanding between PGCRC and MFN.

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Bradley Farrar, President

Date

**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding represents an agreement between Prince George's Child Resource Center, Inc. (PGCRC) and Maryland Family Network (MFN) to implement a joint child care advocacy project.

On December 13, 2018, Washington Area Women's Foundation (Grantor) approved a grant under the Early Care and Education Funders Collaborative (ECEFC) to PGCRC (Grantee Partner) in the amount of \$65,000.00 to support an advocacy partnership with MFN to coordinate Maryland State and Prince George's County level advocacy efforts around early care and education systems change. The grant period is January 1, 2019 - December 31, 2019.

PGCRC and MFN agree to work together toward the following deliverables:

1. Increase the number of early care and education providers in Prince George's County that accept child care subsidies
2. Reduce the number of unregulated child care providers operating in Prince George's County
3. Increase the number of families accessing child care subsidies
4. Train 90 child care center directors on early childhood education practices and/or engage them in participating directly in advocacy efforts, and
5. Train 200 family child care providers on early childhood education practices and/or engage them in participating directly in advocacy efforts.

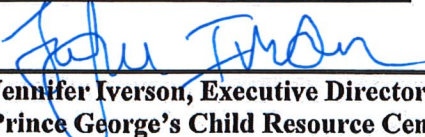
**Prince George's Child Resource Center, Inc. agrees to:**

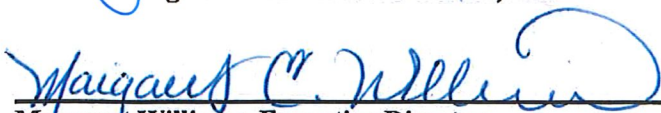
- Provide management for the project, including submission of required reports to grantor
- Hire MBST Solutions as advocacy consultant to support project implementation
- Support and grow Joining Voices – Prince George's County's child care provider advocacy group
- Provide advocacy related training to child care providers
- Provide one-time payment to MFN in the amount of **\$29,250** upon execution of this agreement.

**Maryland Family Network agrees to:**

- Conduct state-level advocacy efforts during and after the legislative session that further the stated goals of this project
- Coordinate messaging with PGCRC to support joint advocacy agenda
- Support reporting requirements by providing PGCRC with information about grant-related activities and results

**SIGNATURES OF AGREEMENT**

  
\_\_\_\_\_  
Jennifer Iverson, Executive Director  
Prince George's Child Resource Center, Inc. Date 5/7/19

  
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Margaret Williams, Executive Director  
Maryland Family Network Date 9/7/19